

State of Kansas - Standard Titleblock

Department of Administration - OFPM-DCC

TITLE BLOCK IS 2" WIDE.

- BOX 1 2 3/4" Vertical
 - Font All text 1/8" High Minimum
 - Content OFPM information to only be included in projects bid through the OFPM plan room
- BOX 2 6.00" Vertical
 - Font Agency: 1/8" High Maximum
 Project Title: 1/4" High Maximum
 Address: 1/8" High Maximum
 Building Number 1/8" High Maximum
 Drawn By and Date: 1/8"High Maximum
 - Content Agency Name, Project Title, Location, Building Number, Date created and Drawn By
- BOX 3 3/4" Vertical
 - Font Sheet Content: 1/8" High Maximum
 - Content Sheet Content. This is to match the title used on the drawing index
- BOX 4 1/2" Vertical
 - Font OFPM Project Number: 3/16" High
 - Content Agency project numbers should appear elsewhere in the titleblock.
- BOX 5 1/2" Vertical
 - Font Sheet Number: 3/16" High
 - Content Sheet number. This is unique to each drawing sheet including the cover sheets.
- BOX 6 3/4" Vertical
 - Font 1/8" High Maximum
 - Content Original Contract Documents: The text in this box is to denote the project phase. Text is limited to Design Development, 30% Review, 60% Review, Original Contract Documents or Record Documents.

BOX 1

Department of Administration
Office of Facilities & Property Management
Design, Construction & Compliance
700 Harrison, Suite 1200
Topeka, Kansas 66603
Phone 785-296-8899

BOX 2

PARSONS STATE HOSPITAL & TRAINING CENTER
SEDRIKS RENOVATION
4782 STATE DRIVE, PARSONS, KANSAS 66601
BUILDING NUMBER 00000-00000
DATE: DRAWN BY:

BOX 3

DOOR AND WINDOW
SCHEUDLES

BOX 4

A-000000

BOX 5

A-101

BOX 6

ORIGINAL CONTRACT
DOCUMENTS